



POSTGRADUATE INSTITUTE OF PALI & BUDDHIST STUDIES UNIVERSITY OF KELANIYA

LIBRARY DEPOSIT REFUND FORM

01. Full Name

02. Student ID No

03. Mode of collection of the cheque : Collect by hand

By Reg. Post

Address to be sent by post:

.....

.....

04. Type of the deposit (Please tick appropriate)

	PG. CERTIFICATE	PG. Diploma	Master	MPhil	PhD
	Rs. 2500/-	Rs. 2500/-	Rs. 2500/-	Rs. 5000/-	Rs. 5000/-
√					

Receipt No:.....

Date:.....

I have completed the degree programme and kindly request you to release the Library Deposit paid by me. **The receipt is attached herewith.**

Date:

Signature:.....

For Office Use Only

Senior Assistant Librarian,

Ven. /Mr./Mrs. has completed PG. Certificate/PG. Diploma/ Masters of Arts/ MPhil/ PhD degree programme for the academic year

Forward for the recommendation for Refund the Library Deposit.

.....
Senior Assistant Registrar/Assistant Registrar

.....
Date

To be complete by the Library

05. This is to certify that the above member has:

- Returned all borrowed items to the library
- Has to pay for losses

Acc. No:	Title	Price	Fines
		Total	

Note: Fine is calculated as per the regulations of the PGIPBS library.

Library Deposit in full	= Rs.	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>					<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>			
Deduction	= Rs.	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>					<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>			
Total Amount Refundable	= Rs.	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>					<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>			

Completed by: Library Assistant:

05. Recommendation of Senior Assistant Librarian

Refund the Library Deposit full / amounted Rs..... is recommended to the above named.

Signature:

Date: